



**MARYLAND**  
Department of Health

**RENEWAL INSTRUCTIONS  
FOR  
FUNERAL ESTABLISHMENT LICENSE**

Please complete the enclosed application, have it notarized and submit it with the following supporting documentation:

If the organizational structure for the funeral establishment business is an “Inc.” or any form of “PA”, a Certificate of Good Standing from the Department of Assessments and Taxation (DAT) is to accompany your completed renewal notice. Certificates of Good Standing which were issued for the last renewal period will not be considered for this renewal period. Certificates must reflect the time frame for this renewal. A license will not be issued until the appropriate documentation has been received. DAT’s address and telephone number is:

Department of Assessments and Taxation  
301 West Preston Street - Room 801  
Baltimore, Maryland 21201-2395  
Telephone Number: 410-767-1330

If you have submitted this information to the Board within the past six (6) months, include a copy with the completed renewal notice.

If your license is not renewed by November 30, 2018 you will be deemed to be unlicensed and, as such, you may be subject to Board action.

The Board does have the authority to charge a late fee if license renewals are not “received” on or before December 15, 2018. Those who do not renew on or before December 15, 2018 will be assessed a late fee of \$400.00, as noted in COMAR Fee Schedule 10.29.04.02 (P).

If you have any questions, do not hesitate to call Eula Gautreaux, Licensing Chief at 410-764-4792.